

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 2 September 2025 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up of non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader)

[Cllr M Patel](#) (Deputy Leader, Finance & Resources)

[Cllr Nerva](#) (Adult Social Care, Public Health & Leisure)

[Cllr Farah](#) (Safer Communities, Jobs & Skills)

[Cllr Donnelly-Jackson](#) (Housing)

[Cllr Benea](#) (Regeneration, Planning & Property)

[Cllr Krupa Sheth](#) (Public Realm & Enforcement)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Rubin](#) (Climate Action & Community Power)

[Cllr Knight](#) (Customer Experience, Resident Support & Culture)

email: committee@brent.gov.uk

Tel: 020 8937 2063/1355

Publication Date: 4 August 2025

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
Upcoming decisions					
<u>July 2025</u>					
Officer Key Decisions					
Authority to Direct Award a contract for the provision of Occupational Therapy for pupils with a Brent Education Health and Care Plan (EHCP) To request authority to Direct Award a contract for the provision of Occupational Therapy for pupils with a Brent Education Health and Care Plan (EHCP). KEY Report: Open	Corporate Director of Children, Young People and Community Development	Corporate Director of Children, Young People and Community Development	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Before 31 Jul 2025	Senior Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk
<u>August 2025</u>					
Officer Key Decisions					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Climate Adaptation and Resilience Plan To agree the Climate Adaptation and Resilience Plan. KEY Report: Open	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	Not before 18 Aug 2025	Climate Emergency Strategy Manager tom.welsh@brent.gov.uk
Authority to extend contract for facilities management services for the Council's retained operational estate This report concerns the extension of the existing contract to continue the provision of Facilities Management (FM) services for the Council's retained estate. KEY Report: Part exempt	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 14 Aug 2025	FM Operations Manager gavin.prime@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Pre-tender considerations for the construction of a 1FE Primary School with a Nursery and the infrastructure to expand to a 2FE school as part of the South Kilburn Regeneration Programme</p> <p>To approve the most appropriate procurement process and pre-tender considerations as set out in Contract Standing Order 89 in respect of the procurement of contractors for the construction of a 1FE primary school with a nursery and the infrastructure to expand to a 2FE school (including decanting of Carlton Vale Infant School to Kilburn Park Junior School and the associated building works) as part of the South Kilburn Regeneration Programme.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 18 Aug 2025	Head of Estate Regeneration archika.kumar@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to enter into an Agreement with the DWP in relation to Connect to Work Grant Funding</p> <p>To seek approval to enter into an Agreement with the Department for Work and Pensions (DWP) relating to grant funding (received by Ealing Council as the Lead Authority on behalf of the West London Alliance (WLA) for the funding and delivery of Connect to Work Services.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Cabinet Member for Community Safety, Jobs and Skills (Councillor Harbi Farah)	Not before 27 Aug 2025	Director - Community Development kibibi.octave@brent.gov.uk
<p>Approval to award the contract for the demolition of Council-Owned Buildings at Bridge Park</p> <p>Approval to award the contract for the demolition of council owned buildings at the Bridge Park site, subject to a decision from the Department of Culture, Media and Sport on the listing applications for Bridge Park Community Leisure Centre and Technology House</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 27 Aug 2025	Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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Individual Cabinet Member Decisions					
Authority to award a Design and Build Contract for the Woodfield School Expansion Project To approve the award of contract for the Design and Build for Woodfield School Expansion Project. KEY Report: Part exempt	Cabinet Member for Regeneration, Planning & Property	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 25 Aug 2025	Capital Project Manager, Special Projects - Schools Tel: 020 8937 2379 jas.yembra@brent.gov.uk
<u>September 2025</u>					
Cabinet Decisions					
Reviewing Brent's Development Plan To consider the resources required to review Brent's development plan and proposals for streamlining of decision making. KEY Report: Open	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	8 Sep 2025	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Housing Management - Regulatory Update To provide an update on the Council's compliance with regulatory standards and requirements from the Regulator for Social Housing. KEY Report: Open	Cabinet	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	8 Sep 2025	Director - Housing Services Tel: 020 8937 2546 spencer.randolph@brent.gov.uk
Housing Management - Property Services performance report To provide information on the performance of Brent's property management services. KEY Report: Open	Cabinet	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	8 Sep 2025	Director - Housing Services Tel: 020 8937 2546 spencer.randolph@brent.gov.uk
Upcoming Brent Gypsy and Traveller Community Strategy and Lynton Close Update To note the latest updates around Lynton Close, including the Council's upcoming Gypsy and Traveller Strategy. KEY Report: Part exempt	Cabinet	Chief Executive	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	8 Sep 2025	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Treasury Management Outturn Report 2024-25 To set out the outturn for the Council's Treasury Management Activities for 2024/25. KEY Report: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	8 Sep 2025	Senior Finance Analyst Tel: 020 8937 5957 Nadeem.Akhtar@brent.gov.uk
Complaints Annual Report 2024 - 2025 To present the annual report regarding complaints performance in Brent Council for the period 1 April 2024 to 31 March 2025 including a focus on the nature of complaints and the learning they provide to inform Brent's future approach to service improvement KEY Report: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	8 Sep 2025	Deputy Director Democratic and Corporate Governance amira.nasr@brent.gov.uk

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<p>Council Homes Acquisition Programme To agree to the delivery of the Council Homes Acquisition Programme (CHAP) to acquire 15 homes for Temporary Accommodation, and approve the capital investment requirements for completing the acquisition and Temporary Accommodation use of the 15 properties. In addition, to delegate authority to the Director of Property and Assets, in consultation with the Cabinet Member for Regeneration, Planning and Property, to complete the acquisition of any properties at or above the asking price.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	8 Sep 2025	Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk
<p>Tri-Borough Leisure Contract Procurement To review and consider the way forward on the tri-borough leisure contract procurement.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	8 Sep 2025	Head of Active Wellbeing and Leisure Tel: 07355 611719 Eugene.Minogue@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Inter Authority Agreement - Brent, Barnet, Harrow Mortuary Service To approve entering into an inter authority agreement between Brent, Harrow and Barnet for a Mortuary Service. KEY Report: Part exempt	Cabinet	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	8 Sep 2025	Head of Registration and Nationality mandy.brammer@brent.gov.uk
Relocation of Islamia Primary School To consider the outcome of formal consultation on relocation of Islamia Primary School to Gwenneth Rickus Site. KEY Report: Open	Cabinet	Corporate Director of Children, Young People and Community Development	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	8 Sep 2025	Director - Education Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk
2025-26 Neighbourhood Community Infrastructure Levy (NCIL) Proposals To update Cabinet and seek approval on the NCIL project proposals 2025-26. KEY Report: Open	Cabinet	Corporate Director of Service Reform and Strategy	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	8 Sep 2025	Director of Strategic Commissioning, Capacity Building and Engagement Rhodri.Rowlands@brent.gov.uk
Individual Cabinet Member Key Decisions					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to vary and extend a contract for S75 Agreement between Brent Local Authority and North West London Integrated Care Board for 2025-26</p> <p>To request authority to vary and extend a contract in respect of the Section 75 shared funding agreement with NWL ICB.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Adult Social Care, Public Health and Leisure	Corporate Director of Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	Not before 2 Sep 2025	Senior Programme Officer, Better Care Fund Lead Tel: 020 8937 2195 eleanor.maxwell@brent.gov.uk
<p>Authority to Vary and Extend the Mechanical and Electrical (“M&E”) Contracts</p> <p>To request authority to vary and extend the Mechanical and Electrical (“M&E”) Contracts.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet Member for Housing	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Not before 5 Sept 2025	Strategic Compliance Manager Tel: 020 8937 3202 Jai.patrick@brent.gov.uk
<p>Authority to Vary the Contract for Harrow Careline Services</p> <p>To request authority to vary the contract for Harrow Careline Services.</p>	Cabinet Member for Adult Social Care, Public Health and Leisure	Corporate Director of Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	Not before 11 Sep 2025	Head of Commissioning, Contracting and Market Management Tel: 020 8937 4132 Edwin.mensah@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
127/129 Harrowdene Road Variation and Extension To request authority to vary and extend a contract for accommodation-based support services at 127/129 Harrowdene Road for people with Learning Disability and Autism. KEY Report: Open	Cabinet Member for Adult Social Care, Public Health and Leisure	Corporate Director for Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	Not before 19 Sep 2025	Supplier Relationship Manager Tel: 07500577449 Deborah.jimoh@brent.gov.uk
Award for Supported Living Accommodation for people with Learning Disability and Autism - 127-129 Harrowdene Road Authority to award for a supported living accommodation for people with Learning Disability and Autism at 127-129 Harrowdene Road. KEY Report: Part exempt	Cabinet Member for Adult Social Care, Public Health and Leisure	Corporate Director of Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	Not before 10 Sep 2025	Supplier Relationship Manager Tel: 07500577449 Deborah.Jimoh@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Award for Supported Living Accommodation for people with Learning Disability and Autism - 127-129 Harrowdene Road Authority to award for a supported living accommodation for people with Learning Disability and Autism at 127-129 Harrowdene Road. KEY Report: Part exempt	Cabinet Member for Adult Social Care, Public Health and Leisure	Corporate Director of Service Reform and Strategy	Cabinet Member for Adult Social Care, Public Health and Leisure (Councillor Neil Nerva)	Not before 10 Sep 2025	Supplier Relationship Manager Tel: 07500577449 Deborah.Jimoh@brent.gov.uk
Barham Park Trust Committee Decisions					
Barham Park Trust Annual Report and Accounts 2024/25 To present the Annual Report for the Barham Park Trust for 2024/25 in accordance with the statutory requirement to produce the Annual Report, including the accounts each financial year. KEY Report: Open	Barham Park Trust Committee	Corporate Director of Neighbourhoods & Regeneration	Leader (Councillor Muhammed Butt)	9 Sep 2025	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk, Deputy Director Corporate and Financial Planning Tel: 0208 937 1487 ravinder.jassar@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Operational and Strategic Update Relating to Barham Park Estate, HA0 2HB. To update the Barham Park Trust Committee on operational and strategic matters regarding the Barham Park Estate. KEY Report: Part exempt	Barham Park Trust Committee	Corporate Director of Neighbourhoods & Regeneration	Leader (Councillor Muhammed Butt)	9 Sep 2025	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk
Officer Key Decisions					
Kilburn Neighbourhood Plan To consider the Examiner's Report on the Kilburn Neighbourhood Plan, approve the Council's Decision Statement for the Kilburn Neighbourhood Plan, incorporating any necessary modifications, to proceed to referendum, and, subject to a majority of referendum votes cast in favour, adopt the Kilburn Neighbourhood Plan and publish the necessary adoption statement. KEY Report: Open	Corporate Director of Neighbourhoods and Regeneration, in consultation with the Cabinet Member for Regeneration, Planning and Property	Corporate Director of Neighbourhoods and Regeneration	Cabinet Member for Regeneration, Planning and Property (Councillor Teo Benea)	Not before 16 Sep 2025	Spatial and Transportation Planning Manager Tel: 020 8937 6710

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award Transport/Highways Led Multidisciplinary Design Team, Project Manager and Cost Consultant for the Queens Park Highways Project</p> <p>To request authority to award Transport/Highways Led Multidisciplinary Design Team, Project Manager and Cost Consultant for the Queens Park Highways Project.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Neighbourhoods and Regeneration	Corporate Director of Neighbourhoods and Regeneration	Cabinet Member for Regeneration, Planning and Property (Councillor Teo Benea)	Not before 16 Sept 2025	Development Manager Tel: 020 8937 6903 Sharon.mensah@brent.gov.uk
<u>October 2025</u>					
Cabinet Decisions					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Brent Purpose Built Student Accommodation Planning Position Statement To publish the Brent Purpose Built Student Accommodation Planning Position Statement for consultation and delegate consideration of the responses, along with necessary changes and adoption of the statement to the Corporate Director Neighbourhoods and Regeneration, in consultation with the Cabinet Member for Regeneration, Planning and Property. KEY Report: Open	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	13 Oct 2025	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
Annual Procurement Plan To approve the annual procurement plan. KEY Report: Open	Cabinet	Director - Strategic Commissioning, Capacity Building and Engagement	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	13 Oct 2025	Director of Strategic Commissioning, Capacity Building and Engagement Rhodri.Rowlands@brent.gov.uk

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Brent Digital Strategy 2026-2030 and Digital Strategy Business Case To agree the implementation of the Brent Digital Strategy 2026-2030 and the associated expenditure outlined in the business case. KEY Report: Open	Cabinet	Director - Communications, Insight and Innovation	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	13 Oct 2025	Digital Programme Manager Tel: 020 8937 5466 emma.sharpe@brent.gov.uk
Q1 Performance Report To note progress of Key Performance Indicators against the Borough Plan. KEY Report: Open	Cabinet	Corporate Director of Service Reform and Strategy	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	13 Oct 2025	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk
Brent Youth Justice Plan 2025-2028 To consider and approved the Brent Youth Justice Plan 2025-28 for formally approval by Full Council. KEY Report: Open	Cabinet	Corporate Director of Children, Young People and Community Development	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	13 Oct 2025	Head of Early Help Tel: 020 8937 1747 serita.kwofie@brent.gov.uk
Officer Key Decisions					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award a Framework for Housing Technical Consultancy Services Award consultants to a framework for housing technical consultancy services. KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services, Director - Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Before 31 Oct 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
Commission of Major Works Contract for Windmill Court Approve the commission of major works to Windmill Court. KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Before 31 Oct 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
Approval to Invite Tenders for the Remediation Contractor for Granville Homes To request authority to invite tenders for a remediation contractor for Granville Homes. KEY Report: Open	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Before 31 Oct 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<u>November 2025</u>					

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Cabinet Decisions					
Brent Gypsy and Traveller Strategy To endorse Brent's new Gypsy and Traveller Strategy. KEY Report: Open	Cabinet	Director - Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	17 Nov 2025	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk
Adopting the Socio-Economic Duty To propose that the Council adopts the socio-economic duty as part of its commitment to EDI, ensuring that policy and program decisions give due regard to the potential impacts on people experiencing socio-economic disadvantage. KEY Report: Open	Cabinet	Chief Executive	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	17 Nov 2025	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk
Officer Key Decisions					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award a Framework for the Provision of Housing Planned Maintenance and Major Works Appoint works contractors to a framework for Housing planned maintenance and major works KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Director - Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Before 28 Nov 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<u>December 2025</u>					
Cabinet Decisions					
Q2 Performance Report To note progress of Key Performance Indicators against the Borough Plan. KEY Report: Open	Cabinet	Corporate Director of Service Reform and Strategy	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	8 Dec 2025	Policy and Performance Manager Tel: 020 8937 4116 tom.pickup@brent.gov.uk
Officer Key Decisions					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Commission of Major Works Contract for Lodge Court and Manor Court Approve the commission of major works for Lodge Court and Manor Court KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Before 26 Dec 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<u>January 2026</u>					
Cabinet Decisions					
Review of Housing Allocations Scheme To consider the outcome of the review and consultation process undertaken in relation to the Council's Housing Allocation Scheme. KEY Report: Open	Cabinet	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	19 Jan 2026	Director - Housing Needs & Support Tel: 020 8937 2788 laurence.coaker@brent.gov.uk
Decisions previously listed and still to be taken					
Officer Key Decisions					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice. KEY Report: Part exempt	Director - Housing Services	Director - Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Not before 17 Jul 2023	Head of Service - Housing Management Property gary.mitchell@brent.gov.uk
Authority to apply for external grant funding Cladding Safety Scheme – Granville Homes Approve the application for external grant funding Cladding Safety Scheme – Granville Homes KEY Report: Part exempt	Director - Resident Services	Director - Resident Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	31 Dec 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
Authority to Procure a Heating Optimisation Contractor for Granville Homes Authority to Procure a Heating Optimisation Contractor for Granville Homes KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Not before 23 Mar 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award for Household Removal Services for the London Borough of Brent Authority to award for household removal services for the London Borough of Brent. KEY Report: Part exempt	Corporate Director of Neighbourhoods and Regeneration	Corporate Director of Neighbourhoods and Regeneration	Cabinet Member for Regeneration, Planning and Property (Councillor Teo Benea)	Not before 24 Feb 2025	Regeneration Project Officer Tel: 020 8937 2596 Modupe.Lawal@brent.gov.uk
Authority to award Communal Door, CCTV, Automated Barrier Contract and Fire Risk Assessment Contract To request authority to award Communal Door, CCTV, Automated Barrier Contract and Fire Risk Assessment Contract. KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Not before 5 Mar 2025	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
Award of Cladding Remediation Contract for Granville Homes To award the contract for the cladding remediation of Granville Homes KEY Report: Part exempt	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Before 28 Mar 2025	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to direct award a contract for NEC Housing Software Solutions via a Framework To request authority to award a contract in respect of Housing with NEC Housing Software Solutions, as required by Contract Standing Order 88.</p> <p>KEY Report: Part exempt</p>	Corporate Director of Residents and Housing Services	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Not before 17 Apr 2025	Director - Housing Services Tel: 020 8937 2546 spencer.randolph@brent.gov.uk
<p>Cycle Training Contract Approval to award a contract for cycle training provision via the Waltham Forest Framework.</p> <p>KEY Report: Part exempt</p>	Corporate Director of Residents and Housing Services	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Public Realm & Enforcement (Councillor Krupa Sheth)	Not before 16 Jun 2025	Team Leader- Safety and Travel Planning deborah.huckle@brent.gov.uk
<p>Authority to award - Email Filtering for Shared Technology Services Authority to award - Email Filtering for Shared Technology Services</p> <p>KEY Report: Part exempt</p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 27 Dec 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Case Management System - Adult Social Care and Children's and Children's Services Authority to award – case management system – adult social care and children's services. KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 16 Jun 2025	Commercial Contract and Procurement Manager Tel: 020 8937 1503 mike.ligorio@brent.gov.uk
Authority to Invite Tenders for Planning Enforcement Direct Action To request authority to invite tenders for Planning Enforcement and Direct Action Works and Advice Services. KEY Report: Open	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Public Realm & Enforcement (Councillor Krupa Sheth)	Not before 14 Oct 2024	Head of Planning and Development Tel: 020 89375344 david.glover@brent.gov.uk
Pan-London Water Consortia: Authority to Award a Contract for the Supply of Water Services To request authority to award a contract for the supply of water services. KEY Report: Part exempt	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 1 May 2025	Energy Manager Tel: 020 8937 3772 Neil.Luscombe@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to extend contract for the provision of Hard Facilities Management (FM) & Planned & Reactive Maintenance To seek approval for an extension of the Hard Facilities Management (FM) maintenance contract for a period of two-years from 1st July 2025</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 25 Jun 2025	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk
<p>Authority to award a contractor for the conversion works at Brent Community Law Centre (BCLC) To request authority to award a contractor for conversion works at Brent Community Law Centre.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Property and Assets	Director - Property and Assets	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Not before 13 May 2025	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk
Individual Cabinet Member Key Decisions					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to enter into a contract with Bumblebee Property Services Shepherds Bush Housing Association have informed the Council they are transferring their Brent TA portfolio to Bumblebee Property (part of The Barnet Group).</p> <p>This report requests approval for the Council to enter into a contract with Bumblebee Property following the transfer of the Brent TA portfolio.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Housing	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	10 Jul 2024	Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk
<p>Queens Park Cullen House Time Extension to Housing Infrastructure Fund (HIF) To vary the original agreement and extend the dates to March 2027.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Regeneration, Planning & Property	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 10 Jul 2024	Assistant Project Manager Tel: 020 8937 6903 Sharon.Mensah@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to vary and extend a contract for Public Sector Decarbonisation Scheme Phase 4 Works To request authority to vary and extend a contract for Public Sector Decarbonisation Scheme Phase 4 Works.</p> <p>KEY Report: Open</p>	Cabinet Member for Regeneration, Planning & Property	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Property (Councillor Teo Benea)	Not before 16 May 2025	Energy Projects Manager jakob.kupferberg@brent.gov.uk
<p>Authority to Tender Contract for Debt Collection Agency Services To request authority to tender for a contract for Debt Collection Agency Services.</p> <p>KEY Report: Open</p>	Cabinet Member for Customer Experience, Resident Support and Culture	Corporate Director of Residents and Housing Services	Cabinet Member for Customer Experience, Resident Support and Culture (Councillor Promise Knight)	Not before 13 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award Contract for Debt Collection Agency Services To request authority to award a contract for Debt Collection Agency Services. KEY Report: Part exempt	Cabinet Member for Customer Experience, Resident Support and Culture	Corporate Director of Residents and Housing Services	Cabinet Member for Customer Experience, Resident Support and Culture (Councillor Promise Knight)	Not before 20 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk
Authority to award contract for fit out works at the commercial unit at Roy Smith House To request authority to award a contract for the fit out works at the commercial unit at Roy Smith House. KEY Report: Part exempt	Cabinet Member for Customer Experience, Resident Support and Culture	Corporate Director of Residents and Housing Services	Cabinet Member for Housing (Councillor Fleur Donnelly-Jackson)	Not before 13 May 2025	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk
Authority to Award - Provision of Computer Hardware for Shared Technology Services Authority to Award - Provision of computers and associated hardware. KEY Report: Part exempt	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	9 Sep 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award - Microsoft Licences - London Borough of Lewisham Authority to Award - Microsoft Licences - London Borough of Lewisham KEY Report: Part exempt	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	2 Jun 2025	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
Authority to award a contract for Digital Transformation Technology Partner To request authority to award a contract for Digital Transformation Technology Partner via GCloud14 framework. KEY Report: Part exempt	Cabinet Member for Climate Action and Community Power	Director - Communications, Insight and Innovation	Cabinet Member for Climate Action and Community Power (Councillor Jake Rubin)	1 Jun 2025	Head of Digital Transformation Tel: 020 8937 2651 Madeleine.Leathley@brent.gov.uk